

TITLE:	Hazard Identification & Risk Assessment	POLICY #:	XVIII-A-10.60
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MANUAL	Emergency Management	APPROV. AUTH:	Administrator
ORIGINAL ISSUE:	June 2022	SCOPE:	Sun Parlor Home
PAST REVISIONS:	January 2023		
CURRENT REVISION:	January 2024		

Hazard Identification & Risk Assessment – Policy #: XVIII-A-10.60

POLICY:

Sun Parlor Home will conduct a Hazard Identification & Risk Assessment (HIRA) to identify and prioritize potential external and internal risks to the Home, residents, and team members; and will keep this assessment current and up to date.

PROCEDURE:

The Administrator or designate will:

- 1) Complete the Hazard Identification & Risk Assessment Form for the Home.
- 2) Store completed Hazard Identification & Risk Assessment Tool with the Home's Emergency Management Plan.
- 3) Use the HIRA to assess which hazards pose the greatest risk in terms of how likely they are to occur and how great their impact will be, categorizing and rating known hazards and risks that may lead to an emergency occurrence.
- 4) Review the County of Essex Emergency Plan for Community or Geographic hazards and risks as identified in that document.
- 5) Consult the HIRA when developing code response procedures and when prioritizing code exercises and training.
- 6) Review and update the Hazard Identification & Risk Assessment Form annually or more frequently as required.

Attachments: XVIII-A-10.60(a) Hazard Identification & Risk Assessment Form