

SAMPLE AGENDA – OUTBREAK PREPAREDNESS DRILL

0800	Introductions & Review of Agenda
0810	PPE Donning & Doffing Exercise
0845	Review of Materials: <ul style="list-style-type: none"> • LIST MATERIALS TO BE REVIEWED
0900	Assign OMT Structure to Home leaders/ team members
0915	Begin Scenario: <p>Sample Scenario – adjust as needed: One COVID-19 positive resident on one unit, 4th floor; we were notified by Public Health of the positive swab at 11AM on Wednesday, March 15. Resident’s symptoms began on Monday at 1300; included decreased O₂ SATs, temp. 37.9°, and general malaise.</p> <ul style="list-style-type: none"> • Discuss initial action steps to be taken. • Review Business Continuity with 50% of direct care team members and nursing staff on the 4th floor not attending at the care community due to work refusal or presumptive/confirmed COVID-19. Discuss cohorting, priority tasks, staffing template, etc. • Review policies/procedures related to caring for resident specific to illness i.e. Caring for a Resident with Confirmed COVID-19 Checklist • Hold a mock Outbreak Management Team meeting
1045	Debrief and review OMT Structure (make changes as needed)
1100	Complete IPAC Audit (identify tool to be used)