

## **EVACUATION SUPPLIES**

Evacuation/emergency supplies can be kept in a large mobile bin or duffle bag, preferably on wheels. Reference the list below as a guide for stocking the evacuation/emergency supply kit. Ensure items are inspected regularly for functionality, expired dates, restocking as needed.

Emergency supplies are to be kept in an accessible, secure location(s) that all team members are aware of and can easily access.

- Process that includes resident pictures and transfer sheets
- Paper and pencil/pens
- Orange vests
- Clipboards
- Evacuation log sheets
- Emergency plan (current)
- Building floor plans (current)
- Suture Kit (LTC)
- First Aid Kit
- Flashlight and extra batteries
- Whistle to signal for help
- Wipes, garbage bags, and plastic ties for personal sanitation
- Wrench or pliers to turn off utilities

Additional items to consider:

- Local maps
- Cell phone with chargers, extra battery pack
- Matches in a waterproof container
- Feminine supplies and personal hygiene items

### **Evacuation Resources/Supplies**

(This serves as a guideline).

<b>X</b>	<b>ITEM</b>	<b>INDIVIDUAL RESPONSIBLE</b>
<input type="checkbox"/>	Ramp to load residents on transportation vehicles	
<input type="checkbox"/>	Medication Administration Records (MAR) – entire chart if possible/ electronic storage device	
<input type="checkbox"/>	Special legal forms, such as signed Treatment Authorization Forms, Do Not Resuscitate Orders, and Advance Directives	
<input type="checkbox"/>	Clothing with each resident's name on their bag if time/situation allows	
<input type="checkbox"/>	Water supply for trip – team members and residents (4 litres per resident for each day)	
<input type="checkbox"/>	Emergency drug kit (if applicable)	
<input type="checkbox"/>	Non-prescription medications (if applicable)	
<input type="checkbox"/>	Prescription medications and dosages	

<input type="checkbox"/>	Communications devices: cell phones (to communicate among vehicles), 2-way radios, pagers, satellite phone, laptop for instant messaging (bring all you have)	
<input type="checkbox"/>	Blankets	
<input type="checkbox"/>	Cash	
<input type="checkbox"/>	Non-perishable food items for team members and residents	
<input type="checkbox"/>	Disposable plates, utensils, cups, straws	
<input type="checkbox"/>	Rain ponchos	
<input type="checkbox"/>	Incontinence products	
<input type="checkbox"/>	Personal wipes	
<input type="checkbox"/>	Toiletry items (comb, brush, shampoo, soap, toothpaste, toothbrush, lotion, mouthwash, deodorant, shaving cream, razors, tissues)	
<input type="checkbox"/>	Denture holders/cleaners	
<input type="checkbox"/>	Toilet paper	
<input type="checkbox"/>	Towels	
<input type="checkbox"/>	Plastic zip-lock bags (to keep items dry)	
<input type="checkbox"/>	Garbage Bags	
<input type="checkbox"/>	Sterilizing cleaner (Clorox wipes)	
<input type="checkbox"/>	Alcohol based hand sanitizer or moist towelettes	
<input type="checkbox"/>	Personal Protective Equipment (12-24-hour supply as needed from current stock) <ul style="list-style-type: none"> <li>• Surgical masks</li> <li>• N95 Respirators</li> <li>• Gloves (all sizes)</li> <li>• Gowns – reusable and disposable (all sizes)</li> <li>• Face shields – reusable and disposable</li> <li>• Goggles – reusable and disposable</li> </ul>	
<input type="checkbox"/>		
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